



**COLUMBIA SWCD BOARD OF DIRECTORS MEETING AGENDA – OCTOBER 15, 2025**

**REGULAR BOARD MEETING CALL TO ORDER – 5:00 PM**

**APPROVAL OF MEETING MINUTES – From September 17, 2025**

**TREASURER REPORT- September 30, 2025**

**PUBLIC COMMENT – Topics from the Floor**

**AGENDA ITEMS**

**Reports:**

- ◆ NRCS
- ◆ Watershed Councils
- ◆ Staff Updates

**Old Business:**

- ◆ Strategic Planning Discuss
- ◆ Cyber Attack Discuss/Update
- ◆ Committees Discuss/Update

**New Business:**

- ◆ Staff Position Descriptions Discuss/Update
- ◆ Annual Meeting Discuss/Update

**Reports:**

- ◆ Board

**ADJOURNMENT**

| <u><b>DATES TO NOTE</b></u> |  |
|-----------------------------|--|
|                             | <b>10/13 – Office Closed</b>                             |
|                             | <b>10/21-23 – OACD Conference</b>                        |
|                             | <b>10/24 (or) 10/31 – NRCS<br/>State Conservationist</b> |
|                             | <b>11/07 – Strategic Planning<br/>Retreat</b>            |
|                             | <b>11/11 – Office Closed</b>                             |
|                             | <b>11/19 – Columbia SWCD<br/>Board Meeting</b>           |
|                             | <b>11/22 – Soil Health<br/>Workshop</b>                  |
|                             | <b>11/27-28 – Office Closed</b>                          |

| <u><b>Volunteer Opportunities</b></u> |   |
|---------------------------------------|---|
|                                       | <b>10/25 – Kiwanis Children’s<br/>Fair; St. Helens 10-4</b> |



**Minutes of the  
Columbia SWCD Board of Directors  
Meeting September 17, 2025**

**Directors Present:**

Michael Calhoun, Chair  
Debra Brimacombe, Vice Chair  
Bill Eagle, Treasurer  
Paul Gibbons, Secretary  
Dave Freytag, Director  
Jason Busch, Director

**CSWCD Staff:**

Taylor Murray, District Manager  
Amber Kester, Resource Conservationist  
Crystalyn Bush, Resource Conservationist  
Jennifer Chavez, Operations & Outreach Coordinator  
Rebekah Gaxiola, Resource Conservationist (via Zoom)

**Associate Directors:**

Rachell Meyers, Scappoose Bay Watershed Council (SBWC)  
David Taylor

**Natural Resources Conservation Service (NRCS):**

Hannah Isaacs, District Conservationist

**Public:**

Claudia Eagle  
Rachael Barry, Lower Columbia River Watershed Council (LCRWC)

***Michael called the board meeting to order at 3:59 PM***

**Prior Month's Minutes: Bill moved, and Jason seconded a motion to approve the Minutes from the Board meeting held on 8-20-25, as presented. **Approved Motion passed unanimously.****

Vote Record: Approve August 20, 2025, meeting minutes as presented.

| Director         | Yes/Aye                             | No/Nay | Abstain | Motion                              | Seconded                            |
|------------------|-------------------------------------|--------|---------|-------------------------------------|-------------------------------------|
| Paul Gibbons     | <input checked="" type="checkbox"/> |        |         |                                     |                                     |
| Dave Freytag     | <input checked="" type="checkbox"/> |        |         |                                     |                                     |
| Debra Brimacombe | <input checked="" type="checkbox"/> |        |         |                                     |                                     |
| Bill Eagle       | <input checked="" type="checkbox"/> |        |         | <input checked="" type="checkbox"/> |                                     |
| Michael Calhoun  | <input checked="" type="checkbox"/> |        |         |                                     |                                     |
| Jason Busch      | <input checked="" type="checkbox"/> |        |         |                                     | <input checked="" type="checkbox"/> |

**Financial Report:** Bill read the Treasurer's report aloud.

**Paul moved, and Deb seconded a motion to approve the Treasurer's Report from 8-31-25. **Approved Motion passed unanimously.****

Vote Record: Accept the Financial Report from August.

| Director         | Yes/Aye                             | No/Nay | Abstain | Motion                              | Seconded                            |
|------------------|-------------------------------------|--------|---------|-------------------------------------|-------------------------------------|
| Paul Gibbons     | <input checked="" type="checkbox"/> |        |         | <input checked="" type="checkbox"/> |                                     |
| Dave Freytag     | <input checked="" type="checkbox"/> |        |         |                                     |                                     |
| Debra Brimacombe | <input checked="" type="checkbox"/> |        |         |                                     | <input checked="" type="checkbox"/> |
| Bill Eagle       | <input checked="" type="checkbox"/> |        |         |                                     |                                     |
| Michael Calhoun  | <input checked="" type="checkbox"/> |        |         |                                     |                                     |
| Jason Busch      | <input checked="" type="checkbox"/> |        |         |                                     |                                     |



**OLD BUSINESS**

- **Sign June Minutes for Local Government Investment Pool (LGIP):** A rep from the District's LGIP account has requested a signed copy of the minutes from June, when the motion was made to make Malysa the LGIP administrator. Paul signed the minutes.
- **Strategic Planning:** Taylor explained that he, Amber, and Paul toured the Quarry in Goble last week as a potential venue. Discussion was held. Taylor added that Amy Stork will be reaching out to the Board and Staff to begin interviews.
- **Cyber Attack:** Taylor has one more meeting scheduled with the security firm that was investigating the attack. He explained that our IT team is still hesitant to release all permissions back to Malysa's phone and has mentioned the possibility of changing the VPN (virtual private network). Taylor plans to invite IT team to sit in on call with the firm.

**NEW BUSINESS**

- **Volunteer Opportunities/Upcoming Events:** Amber explained that all board members are welcome/encouraged to volunteer and represent the District at community events. She added that the Strategic Planning is a great opportunity to make interests heard. Discussion was held to determine the preferred method of staying informed of events. Jason mentioned that he likes the column on the agenda, and Paul would like to see the volunteer opportunities stand out from other upcoming events. Paul asked if volunteers can be outside of the board, they can and are. Taylor added that he and Amber attended the recent Fair Board Meeting, which went well. They discussed the Ag building contract between the District and Fair Board, and the idea of a new vendor application for informational booths at the fair. Discussion was held. Amber noted that the Fair Board also has work sessions and recommends partners to attend.
- **Staff Position Descriptions:** Taylor explained that he had hoped to have new position descriptions for staff to present, but is running behind. They should be available to review at the next board meeting.

**BOARD REPORTS**

- Jason shared that the Nehalem Valley is still very dry. The River is low and he has already begun feeding his cows.

Jason also noted that the date on the draft minutes from August is incorrect.

**Jason moved, and Bill seconded a motion** to correct the date of the minutes from the August Board meeting. **Approved Motion passed unanimously.**

Vote Record: Correct the date on the minutes presented from last month's meeting

| Director         | Yes/Aye                             | No/Nay | Abstain | Motion                              | Seconded                            |
|------------------|-------------------------------------|--------|---------|-------------------------------------|-------------------------------------|
| Paul Gibbons     | <input checked="" type="checkbox"/> |        |         |                                     |                                     |
| Dave Freytag     | <input checked="" type="checkbox"/> |        |         |                                     |                                     |
| Debra Brimacombe | <input checked="" type="checkbox"/> |        |         |                                     |                                     |
| Bill Eagle       | <input checked="" type="checkbox"/> |        |         |                                     | <input checked="" type="checkbox"/> |
| Michael Calhoun  | <input checked="" type="checkbox"/> |        |         |                                     |                                     |
| Jason Busch      | <input checked="" type="checkbox"/> |        |         | <input checked="" type="checkbox"/> |                                     |

- Bill reported that he will be meeting with Amy on October 1<sup>st</sup> for his interview, and is looking forward to it. Taylor informed Dave that he will assist him in setting up his interview.

**MEETING ADJOURNED AT 4 :33 PM**

Respectfully Submitted by: *Jennifer Chavez*  
 Jennifer Chavez, Operations & Outreach Coordinator

## Columbia Soil and Water Conservation District Treasurer's Report

| <b>SUMMARY OF ALL ACCOUNTS</b>             |               | <b>September 30, 2025</b> |               |
|--|---------------|---------------------------|---------------|
| Local Government Investment Pool           |               | \$697,944.63              |               |
| US Bank Account                            |               | \$113,588.11              |               |
| <b>TOTAL CASH AVAILABLE</b>                |               | <b>\$811,532.74</b>       |               |
| <b>Local Government Investment Pool</b>    |               |                           |               |
| Balance forward                            |               | \$793,728.66              |               |
| <i>bank reconciliation detail attached</i> | <b>Credit</b> | <b>Debit</b>              |               |
| total deposit                              | \$4,216.02    |                           | \$4,216.02    |
| total cleared transactions                 |               | -\$100,000.05             | -\$100,000.05 |
| Ending balance as of September 30, 2025    |               | \$697,944.63              |               |
| <b>US Bank Account</b>                     |               |                           |               |
| Balance forward                            |               | \$85,309.92               |               |
| <i>bank reconciliation detail attached</i> | <b>Credit</b> | <b>Debit</b>              |               |
| total deposit                              | \$127,617.50  |                           | \$127,617.50  |
| total cleared Checks (details follow)      |               | -\$20,333.26              | -\$20,333.26  |
| total cleared EFT (details follow)         |               | -\$17,367.30              | -\$17,367.30  |
| total cleared Payroll                      |               | -\$61,638.75              | -\$61,638.75  |
| Ending balance as of September 30, 2025    |               | \$113,588.11              |               |



**COLUMBIA SWCD**  
**EFT Detail**  
**September 2025**

| <b>Num</b> | <b>Date</b> | <b>Name</b>           | <b>Memo</b>                             | <b>Paid Amount</b> |
|------------|-------------|-----------------------|---|--------------------|
| EFT        | 09/02/2025  | Recur360 Technologies |   |                    |
|            |             |                       | MONTHLY QUICKBOOKS HOSTING              | <u>-156.00</u>     |
| EFT        | 09/04/2025  | Aflac                 |   |                    |
|            |             |                       | EMPLOYER PAID                           | -139.00            |
|            |             |                       | EMPLOYEE PAID                           | -34.68             |
|            |             |                       | EMPLOYEE PAID                           | -37.32             |
|            |             |                       | EMPLOYEE PAID                           | <u>-34.52</u>      |
| EFT        | 09/04/2025  | NW Natural Gas        |   |                    |
|            |             |                       | GAS BILL                                | <u>-24.72</u>      |
| EFT        | 09/04/2025  | Comcast               |   |                    |
|            |             |                       | INTERNET SERVICES                       | <u>-194.89</u>     |
| EFT        | 09/08/2025  | Sierra Springs        |   |                    |
|            |             |                       | WATER DELIVERY                          | <u>-60.96</u>      |
| EFT        | 09/08/2025  | USAble Life           |   |                    |
|            |             |                       | LIFE, AD&D, LTD, STD INSURANCE          | <u>-544.38</u>     |
| EFT        | 09/14/2025  | US Bank               |   |                    |
|            |             |                       | ONLINE ACCOUNT ACCESS                   | <u>-36.21</u>      |
| EFT        | 09/17/2025  | US Bank Visa          |   |                    |
|            |             |                       | PAYMENT FOR CHARGES 08/02/25 - 09/02/25 | <u>-11,526.38</u>  |
| EFT        | 09/18/2025  | WEX Card              |   |                    |
|            |             |                       | PAYMENT FOR CLOSING DATE 08.31.25       | <u>-78.97</u>      |

| Num | Date       | Name        | Memo  | Paid Amount       |
|-----|------------|-------------|---|-------------------|
| EFT | 09/26/2025 | Moda Health |   |                   |
|     |            |             | MALYSSA LEGG DENTAL INSURANCE               | -110.99           |
|     |            |             | AMBER KESTER DENTAL INSURANCE               | -191.03           |
|     |            |             | JENNIFER CHAVEZ DENTAL INSURANCE            | -191.03           |
|     |            |             | MALYSSA LEGG HEALTH/VISION INSURANCE        | -853.61           |
|     |            |             | AMBER KESTER HEALTH/VISION INSURANCE + SPOL | -1,708.96         |
|     |            |             | TAYLOR MURRAY DENTAL INSURANCE              | -128.06           |
|     |            |             | TAYLOR MURRAY HEALTH/VISION INSURANCE       | -853.61           |
|     |            |             |   | <hr/>             |
| EFT | 09/29/2025 | CIT         |   |                   |
|     |            |             | COPY MACHINE LEASE                          | -461.98           |
|     |            |             |   | <hr/>             |
|     |            |             | <b>TOTAL</b>                                | <b>-17,367.30</b> |

**COLUMBIA SWCD**  
**Cleared Checks**  
**September 2025**

| <b>Date</b> | <b>Num</b> | <b>Name</b>                                      | <b>Memo</b>  | <b>Paid Amount</b> |
|-------------|------------|--|--|--------------------|
| 08/14/2025  | 3126       | <b>Columbia County Dept.of Community Justice</b> |  |                    |
|             |            | OWEB   | REMOVING HAWTHORN TO ENHANCE OAKS GROWING NEAR SCAPPOOSE AIRPORT | <u>-1,125.00</u>   |
| 08/26/2025  | 3129       | <b>Streamline</b>                                |  |                    |
|             |            | Tax Levy   | WEBSITE ANNUAL PAYMENT   | <u>-4,272.00</u>   |
| 08/26/2025  | 3130       | <b>Comfort Construction</b>                      |  |                    |
|             |            | Tax Levy   | BUILDING MAINTENANCE - LABOR                                     | -2,145.00          |
|             |            |  | BUILDING MAINTENANCE - MATERIALS                                 | <u>-695.97</u>     |
| 08/26/2025  | 3131       | <b>Jennifer Heidrich</b>                         |  |                    |
|             |            | Tax Levy   | CLEANING SERVICES 07/03/25 - 07/25/25                            | <u>-600.00</u>     |
| 09/02/2025  | 25555      | <b>Felix Rafael</b>                              |  |                    |
|             |            | Tax Levy   | FRAUD CHECK, US BANK WILL REIMBURSE                              | <u>-500.00</u>     |
| 09/09/2025  | 3132       | <b>Jennifer Heidrich</b>                         |  |                    |
|             |            | Tax Levy   | CLEANING SERVICES 08/01/25 - 08/29/25                            | <u>-750.00</u>     |
| 09/09/2025  | 3133       | <b>Pacific Office Automation</b>                 |  |                    |
|             |            | Tax Levy   | EXCESS PRINTING 05/29/25 - 08/29/25                              | <u>-68.52</u>      |

| <b>Date</b> | <b>Num</b> | <b>Name</b>                         | <b>Memo</b>  | <b>Paid Amount</b> |
|-------------|------------|-------------------------------------|--|--------------------|
| 09/16/2025  | 3134       | <b>Pershing LLC</b>                 |  |                    |
|             |            |                                     | EMPLOYEE PAID  | -1,725.92          |
|             |            |                                     | SWCD MATCH   | -1,162.84          |
|             |            |                                     |  | <u>-1,162.84</u>   |
| 09/16/2025  | 3135       | <b>RA Barry Consulting</b>          |  |                    |
|             |            | OWEB                                | LCRWC PROJECT SEPTEMBER 2025   | -5,500.00          |
|             |            |                                     | LCRWC - PRINTING   | -15.00             |
|             |            |                                     |  | <u>-15.00</u>      |
| 09/17/2025  | 3136       | <b>Government Ethics Commission</b> |  |                    |
|             |            | Tax Levy                            | PAYMENT FOR INVOICE AIE21359, ANNUAL BILLING FOR 07/01/24 - 06/30/25 | -945.68            |
|             |            |                                     |  | <u>-945.68</u>     |
| 09/30/2025  | 2555       | <b>Felix Rafael</b>                 |  |                    |
|             |            | Tax Levy                            | FRAUD CHECK, US BANK WILL REIMBURSE                                  | -500.00            |
|             |            |                                     |  | <u>-500.00</u>     |
| 09/02/2025  | 99463892   | <b>Amazon</b>                       |  |                    |
|             |            | Tax Levy                            | Purchases in September   | -327.33            |
|             |            |                                     |  | <u>-327.33</u>     |
|             |            |                                     | <b>TOTAL</b>   | <b>-20,333.26</b>  |

**COLUMBIA SWCD**  
**Balance Sheet**  
 As of October 13, 2025

|  | <u>Oct 13, 25</u>          |
|--|----------------------------|
| <b>ASSETS</b>                                |                            |
| <b>Current Assets</b>                        |                            |
| Checking/Savings                             |                            |
| US Bank (4349)                               | 85,407.51                  |
| Local Gov Investment Pool 6/13               | 699,133.18                 |
| Petty Cash                                   | 63.83                      |
| <b>Total Checking/Savings</b>                | <u>784,604.52</u>          |
| <b>Other Current Assets</b>                  |                            |
| Simple Plan Overpayment                      | 2,152.92                   |
| Property Taxes Receivable                    | 29,675.87                  |
| <b>Total Other Current Assets</b>            | <u>31,828.79</u>           |
| <b>Total Current Assets</b>                  | <u>816,433.31</u>          |
| <b>Fixed Assets</b>                          |                            |
| Property, Plant & Equipment                  |                            |
| Land   | 150,000.00                 |
| Building Improvements                        | 1,280,568.99               |
| Equipment                                    | 15,757.25                  |
| Vehicles                                     | 27,500.00                  |
| <b>Total Property, Plant &amp; Equipment</b> | <u>1,473,826.24</u>        |
| Accumulated Depreciation                     | -287,942.99                |
| <b>Total Fixed Assets</b>                    | <u>1,185,883.25</u>        |
| <b>Other Assets</b>                          |                            |
| Prepaid Insurance                            | 5,316.56                   |
| <b>Total Other Assets</b>                    | <u>5,316.56</u>            |
| <b>TOTAL ASSETS</b>                          | <u><u>2,007,633.12</u></u> |
| <b>LIABILITIES &amp; EQUITY</b>              |                            |
| <b>Liabilities</b>                           |                            |
| <b>Current Liabilities</b>                   |                            |
| Accounts Payable                             |                            |
| Accounts Payable                             | 9,771.95                   |
| <b>Total Accounts Payable</b>                | <u>9,771.95</u>            |
| <b>Credit Cards</b>                          |                            |
| US Bank Visa                                 | 463.50                     |
| <b>Total Credit Cards</b>                    | <u>463.50</u>              |
| <b>Other Current Liabilities</b>             |                            |
| Prepaid Rent                                 | 2,327.00                   |
| Prepaid Grants                               | 49,250.00                  |
| Deferred Tax Revenue                         | 38,211.69                  |
| Accrued Vacation Pay                         | 27,582.44                  |
| Payroll Liabilities                          |                            |
| Medicare                                     | 0.02                       |
| Simple Plan Payable                          | 4,404.25                   |
| <b>Total Payroll Liabilities</b>             | <u>4,404.27</u>            |
| <b>Total Other Current Liabilities</b>       | <u>121,775.40</u>          |
| <b>Total Current Liabilities</b>             | <u>132,010.85</u>          |
| <b>Total Liabilities</b>                     | <u>132,010.85</u>          |

3:45 PM  
10/14/25  
Accrual Basis

**COLUMBIA SWCD**  
**Balance Sheet**  
As of October 13, 2025

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|                                       | <u>Oct 13, 25</u>          |
|---------------------------------------|----------------------------|
| Equity                                |                            |
| Net Investment in Capital Asset       | 10,221.45                  |
| Fund Balance                          | 2,120,452.25               |
| Net Income                            | <u>-255,051.43</u>         |
| Total Equity                          | <u>1,875,622.27</u>        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b><u>2,007,633.12</u></b> |

**COLUMBIA SWCD**  
**Profit & Loss**  
 July 2025 through June 2026

|                                 | Jul '25 - Jun 26 |
|---------------------------------|------------------|
| <b>Ordinary Income/Expense</b>  |                  |
| <b>Income</b>                   |                  |
| Grant Revenue                   | 56,317.45        |
| <b>TAX LEVY</b>                 |                  |
| YEAR 2024                       | 5,882.76         |
| YEAR 2023                       | 1,268.17         |
| YEAR 2022                       | 1,171.80         |
| YEAR 2021                       | 2,167.27         |
| YEAR 2020                       | 77.25            |
| YEAR 2019                       | 39.44            |
| YEAR 2018                       | 34.06            |
| YEAR 2017                       | 8.46             |
| YEAR 2016                       | 9.59             |
| YEAR 2015                       | 6.47             |
| OTHER TAXES                     | 28.43            |
| UNSEGREGATED INTEREST           | 37.83            |
| <b>Total TAX LEVY</b>           | 10,731.53        |
| <b>Rent Income</b>              |                  |
| NRCS Rent Payments              | 6,981.00         |
| <b>Total Rent Income</b>        | 6,981.00         |
| <b>Interest Earned</b>          | 9,393.40         |
| <b>Total Income</b>             | 83,423.38        |
| <b>Gross Profit</b>             | 83,423.38        |
| <b>Expense</b>                  |                  |
| <b>LCRWC</b>                    |                  |
| Dues/Subscriptions              | 400.00           |
| Contracted Services             | 22,582.87        |
| Materials and Supplies          | 168.31           |
| <b>Total LCRWC</b>              | 23,151.18        |
| <b>PERSONNEL SERVICES</b>       |                  |
| <b>Compensation</b>             |                  |
| Operations Coordinator          | 24,268.80        |
| District Manager                | 40,214.14        |
| Financial Manager               | 20,043.60        |
| Resource Conservationist        | 72,374.34        |
| Salary Adjustments              | 646.40           |
| Overtime Pay                    | 0.00             |
| <b>Total Compensation</b>       | 157,547.28       |
| Employer Payroll Taxes          | 14,511.26        |
| Workers' Compensation           | 556.94           |
| Health Insurance Benefits       | 8,953.71         |
| Supplemental Insurance          | 1,922.35         |
| Retirement Benefits             | 4,410.57         |
| PERSONNEL SERVICES - Other      | 1,017.70         |
| <b>Total PERSONNEL SERVICES</b> | 188,919.81       |
| <b>MATERIALS AND SERVICES</b>   |                  |
| <b>Vehicle</b>                  |                  |
| Gas                             | 271.14           |
| <b>Total Vehicle</b>            | 271.14           |

**COLUMBIA SWCD**  
**Profit & Loss**  
 July 2025 through June 2026

|  | Jul '25 - Jun 26 |
|--|------------------|
| <b>Contracted Services</b>               |                  |
| Monitoring                               | 5,888.52         |
| Weed Spraying/Removal                    | 13,512.00        |
| Project Development                      | 2,720.00         |
| Project Implementation                   | 7,304.47         |
| <b>Total Contracted Services</b>         | 29,424.99        |
| <b>Education &amp; Outreach</b>          |                  |
| Entry Fees                               | 50.60            |
| Materials & Equipment                    | 1,524.52         |
| Rental Fees                              | -300.00          |
| Supplies                                 | 204.96           |
| <b>Total Education &amp; Outreach</b>    | 1,480.08         |
| <b>Building Operations</b>               |                  |
| Copy Machine Lease                       | 1,454.46         |
| Supplies (TP, Cleaning, etc.)            | 3.67             |
| Water Delivery                           | 167.38           |
| Janitorial Services                      | 1,950.00         |
| Lawn Maintenance                         | 1,240.00         |
| <b>Total Building Operations</b>         | 4,815.51         |
| <b>Bank Service Charges</b>              | 130.09           |
| <b>Dues &amp; Subscriptions</b>          |                  |
| Web Subscriptions                        | 10,255.05        |
| Membership Dues                          | 3,676.68         |
| Dues & Subscriptions - Other             | 0.22             |
| <b>Total Dues &amp; Subscriptions</b>    | 13,931.95        |
| <b>Insurance</b>                         |                  |
| Property & Crime Ins                     | 2,074.75         |
| Vehicle Ins                              | 189.75           |
| General Liability Ins                    | 3,727.98         |
| <b>Total Insurance</b>                   | 5,992.48         |
| <b>Licenses &amp; Fees</b>               | 575.00           |
| <b>Marketing</b>                         | 1,266.97         |
| <b>Materials &amp; Supplies</b>          |                  |
| Project Supplies                         | 3,708.50         |
| Weed Supplies                            | 54.97            |
| Office Supplies                          | 18.00            |
| Expense Reimbursements                   | 410.52           |
| IT/Computer                              |                  |
| Software                                 | 173.02           |
| <b>Total IT/Computer</b>                 | 173.02           |
| Field Equipment                          | 499.00           |
| Materials & Supplies - Other             | 1,960.80         |
| <b>Total Materials &amp; Supplies</b>    | 6,824.81         |
| <b>Meetings, Workshops, Events</b>       |                  |
| Food/Supplies                            | 714.77           |
| <b>Total Meetings, Workshops, Events</b> | 714.77           |
| <b>Printing &amp; Reproduction</b>       | 247.92           |

**COLUMBIA SWCD**  
**Profit & Loss**  
 July 2025 through June 2026

|   | Jul '25 - Jun 26 |
|---|------------------|
| <b>Professional Fees</b>                |                  |
| Consulting                              | 3,600.00         |
| Legal Fees                              | 798.00           |
| Payroll Service Fees                    | -650.16          |
| Web/IT Services                         | 17,126.99        |
| <b>Total Professional Fees</b>          | 20,874.83        |
| <b>Repairs &amp; Maintenance</b>        |                  |
| Building Maintenance                    | 6,397.82         |
| <b>Total Repairs &amp; Maintenance</b>  | 6,397.82         |
| <b>Telecommunications</b>               |                  |
| Internet Costs                          | 584.67           |
| Business Phones                         | 823.46           |
| Cell Phones                             | 3,749.58         |
| <b>Total Telecommunications</b>         | 5,157.71         |
| <b>Training &amp; Conferences</b>       |                  |
| Training Registration Fees              | 523.85           |
| Conference Registration Fees            | 2,972.65         |
| <b>Total Training &amp; Conferences</b> | 3,496.50         |
| <b>Travel Expense</b>                   |                  |
| Mileage Reimbursement                   | 1,291.01         |
| Lodging                                 | 593.70           |
| <b>Total Travel Expense</b>             | 1,884.71         |
| <b>Utilities</b>                        |                  |
| Garbage & Recycle                       | 172.20           |
| Electric                                | 760.25           |
| Gas                                     | 74.16            |
| Water/Sewer                             | 330.65           |
| <b>Total Utilities</b>                  | 1,337.26         |
| <b>CSWCD Expense</b>                    | 2,900.00         |
| <b>Total MATERIALS AND SERVICES</b>     | 107,724.54       |
| <b>Total Expense</b>                    | 319,795.53       |
| <b>Net Ordinary Income</b>              | -236,372.15      |
| <b>Other Income/Expense</b>             |                  |
| Other Expense                           |                  |
| Voided Checks                           | 0.00             |
| <b>Total Other Expense</b>              | 0.00             |
| <b>Net Other Income</b>                 | 0.00             |
| <b>Net Income</b>                       | -236,372.15      |

**COLUMBIA SWCD**  
**US Bank Visa Charges**

09/03/25 - 10/02/25

| Date                | Num | Name                                    | Memo                                | Credit   |
|---------------------|-----|---|-------------------------------------|----------|
| <b>US Bank Visa</b> |     |   |                                     |          |
| 09/03/2025          | ML  | Hudson Garbage Service                  | GARBAGE & RECYCLE                   | 57.40    |
| 09/03/2025          | ML  | BOLI                                    | ANNUAL LABOR LAW POSTER             | 18.00    |
| 09/08/2025          | ML  | City of St. Helens                      | SEWER                               | 35.93    |
| 09/08/2025          | ML  | Columbia River PUD                      | ELECTRIC BILL                       | 256.82   |
| 09/09/2025          | ML  | Starbucks                               | STAFF MEETING                       | 57.90    |
| 09/09/2025          | ML  | REMARKABLE                              | MONTHLY CLOUD SERVICES              | 6.09     |
| 09/09/2025          | ML  | Out of the Box Technology               | QUICKBOOKS PROJECT                  | 875.50   |
| 09/09/2025          | ML  | Department of State Lands               | PERMIT                              | 575.00   |
| 09/09/2025          | ML  | OSU Extension                           | OSU TREE SCHOOL -REBEKAH            | 35.00    |
| 09/09/2025          | ML  | OSU Extension                           | FEE                                 | 10.00    |
| 09/10/2025          | ML  | EVENTBRITE                              | PERMITTING TRAINING - CRYSTAL       | 300.00   |
| 09/13/2025          | ML  | Wilco                                   | PROJECT SUPPLIES                    | 3,708.50 |
| 09/15/2025          | ML  | Ramos' Yard Maintenance                 | YARD MAINTENANCE                    | 420.00   |
| 09/15/2025          | ML  | McNulty Water People's Utility District | WATER BILL                          | 79.00    |
| 09/15/2025          | ML  | CenturyLink                             | ELEVATOR PHONE LINE                 | 62.16    |
| 09/16/2025          | TM  | Safeway Store                           | FOOD FOR TRAINING                   | 133.54   |
| 09/17/2025          | TM  | Safeway Store                           | FOOD FOR TRAINING AND BOARD MEETING | 147.55   |
| 09/19/2025          | ML  | Apple                                   | MONTHLY CLOUD SERVICES              | 9.99     |
| 09/19/2025          | ML  | VERIZON WIRELESS                        | CELL PHONES                         | 295.74   |
| 09/23/2025          | TM  | Forestry Suppliers                      | FIELD EQUIPMENT                     | 499.00   |
| 09/23/2025          | ML  | ADOBE CREATIVE CLOUD                    | MONTHLY FEE                         | 52.99    |
| 09/24/2025          | ML  | Out of the Box Technology               | QUICKBOOKS PROJECT                  | 618.00   |
| 09/25/2025          | ML  | Real World Training                     | QB TRAINING JC                      | 39.95    |
| 09/29/2025          | ML  | Silver Lake Resort                      | AK RRNW BEAVER CONFERENCE           | 593.70   |
| 09/29/2025          | ML  | Out of the Box Technology               | QUICKBOOKS PROJECT                  | 1,030.00 |
| 09/30/2025          | ML  | ADOBE                                   | CREDIT                              | -52.06   |
| 09/30/2025          | ML  | ADOBE                                   | CREDIT                              | -40.20   |
| 09/30/2025          | ML  | More Power Technology Group             | MONTHLY IT SERVICES                 | 2,359.02 |
| 09/30/2025          | ML  | More Power Technology Group             | MONTHLY OFFICE 365                  | 360.00   |

| Date               | Num | Name   | Memo                      | Credit           |
|--------------------|-----|--------|---------------------------|------------------|
| 10/01/2025         | ML  | ADOBE  | NEW USER                  | 149.97           |
| 10/01/2025         | ML  | Google | MONTHLY SERVICES          | 33.60            |
| 10/01/2025         | ML  | ADOBE  | ANNUAL FEES FOR ALL STAFF | 3,287.04         |
| Total US Bank Visa |     |        |                           | 16,015.13        |
| <b>TOTAL</b>       |     |        |                           | <b>16,015.13</b> |

# SOIL HEALTH WORKSHOP

Calling all farmers, landowners, and soil enthusiasts in Columbia County! Join OSU Extension, USDA Natural Resources Conservation Service (NRCS), and the Columbia Soil and Water Conservation District (SWCD) for a **free, hands-on workshop to learn about the principles of soil health and steps you can take to improve your soil health.**

Presented by:

Dr. Nathan Stacey, OSU Extension  
Dr. Janhvi Pandey, OSU Extension  
Marissa Theve, USDA NRCS  
Rebekah Gaxiola, Columbia SWCD

## EVENT HIGHLIGHTS

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SOIL TESTING AND SAMPLE COLLECTION METHODS

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RAINFALL INFILTRATION DEMO

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SOIL HEALTH FIELD OBSERVATIONS

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FREE BREAKFAST!

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## SATURDAY, NOVEMBER 22ND

### 9 AM - 12 PM

AT THE COLUMBIA SWCD OFFICE  
35285 MILLARD ROAD, ST. HELENS, OR 97051



FIND THE LINK TO REGISTER AT:  
[WWW.COLUMBIASWCD.COM/UPCOMING-EVENTS](http://WWW.COLUMBIASWCD.COM/UPCOMING-EVENTS)

Questions or need accommodations?  
Please contact Rebekah Gaxiola:  
503-433-3205  
[rebekah.gaxiola@columbiaswcd.com](mailto:rebekah.gaxiola@columbiaswcd.com)



**Oregon State University**  
Extension Service



**Columbia**  
Soil & Water  
Conservation District



**USDA** Natural Resources Conservation Service  
U.S. DEPARTMENT OF AGRICULTURE

OCT  
**25**  
2025

# 33rd Annual Kiwanis Day Breakers Children's Fair

When: Saturday, October 25, 2025 | 10:00 a.m. – 4:00 p.m.

Where: McBride Elementary School, 2774 Columbia Blvd., St. Helens,  
OR 97051

We're excited to partner with the [Scappoose Bay Watershed Council](#) at this year's Children's Fair! Stop by our booth to say hello, ask questions, and plant a lupine to take home 🌱

The Children's Fair is a free, fun, and educational event for children and their families. All activities and admission are completely free for the thousands of attendees who participate each year. Designed as a safe, non-commercial, non-political, and secular event, the fair offers something for everyone — from hands-on activities for kids to valuable community resources and information for adults.

Entertainment and activities will run throughout the day!