



**PUBLIC COMMENT**

No public comment.

**REPORTS**

- **Natural Resources Conservation Service (NRCS)**: Malysa explained that the Soil Conservationist offer was declined. The hiring process is back to step one.
- **Upper Nehalem Watershed Council (UNWC)**: Michael mentioned that the council's Annual Meeting is tomorrow at the Vernonia Grange. Brief discussion was held.
- **Staff**: Jenn informed the Board that the District has a new website. She also mentioned that the CSWCD will have a booth at the upcoming Fair and Rodeo in July. If interested in volunteering, please let her know.

**OLD BUSINESS**

- **Carr Slough Phase 2**: Selene explained the proposed project to the board, adding that the two landowners are interested in a conservation easement with the CSWCD. The District's lawyer has drafted an easement for the Board to review, Malysa will email it to them along with an aerial view of the project site. Discussion was held.
- **Contracting Policies**: A copy of the contracting policy was emailed to the Board. Selene explained that the policies were updated to keep up with Oregon State law. Malysa added that Eileen (the district's lawyer) recommended that a contract committee be formed. Michael read Resolution No. 22/23-003 aloud.

**Motion Freytag/Eagle** to approve the resolution to adopt the new contracting laws. **Approved Motion passed by unanimous vote.**

**NEW BUSINESS**

- **Adopt Budget for 2023/24 Fiscal Year**: Malysa read aloud Resolution No. 22/23-02 to adopt the CSWCD budget.

**Motion Brimacombe/Eagle** to adopt the budget for the 2023/24 fiscal year. **Approved Motion passed by unanimous vote.**

- **Staff Reviews/COLA**: Malysa explained that she will be performing staff reviews on June 5<sup>th</sup>. Once done, she would like to give step increases and the 8% COLA as written into the budget. Brief discussion was held.

**Motion Eagle/Brimacombe** to approve COLA and step increase to all CSWCD employees. **Approved Motion passed by unanimous vote.**

- **July Board Meeting**: The July Board Meeting falls on the first night of the county fair. Malysa proposed cancelling the meeting.

**Motion Eagle/Brimacombe** to approve cancelling the July Board Meeting. **Approved Motion passed by unanimous vote.**

- **Associate Director**: Malysa explained that Rochelle Meyers (SBWC Coordinator), who lives in Clatskanie, planned to attend tonight's meeting to discuss becoming an associate director but was unable to make it. She plans to attend next month's meeting.
- **Contracts**: Michael was provided a copy of the contract for the Conyers Creek Habitat project for \$60,790.00. Brief discussion held.

**Motion Brimacombe/Freytag** to approve the contract. **Approved Motion passed by unanimous vote.**

**BOARD REPORTS**

- Deb explained that she has placed the Emerald Ash Borer signs under ash trees in various parks around the county. Public outreach over this will follow once all signs have been placed. Brief discussion was held.

**Motion Eagle/Freytag** to approve to adjourn the meeting. **Approved Motion passed by unanimous vote.**

***MEETING ADJOURNED AT 5:10 PM***

Respectfully Submitted by: *Jennifer Chavez*  
Jennifer Chavez, Operations Coordinator